



# RESERVE BANK OF INDIA

Issue Department, Near Rambagh Crossing, Tonk Road, Jaipur-302004

[www.rbi.org.in](http://www.rbi.org.in)

## Tender for supply of Closed Trucks / Containers for Remittance of Notes

Regional Director, Reserve Bank of India, Jaipur invites sealed tenders from reputed and experienced road transport contractors for supply of closed Trucks / Containers for remittance of notes for a period of six months (October 01, 2017 to March 31, 2018).

The tender may be addressed to Regional Director, Reserve Bank of India, Issue Department, Jaipur-302004, in sealed cover with "Tender for supply of closed Trucks / Containers for remittance", written thereon and should reach latest by 2.30 p.m. on August 18, 2017. The Bank reserves the right to reject any tender / tenders or all the tenders received without assigning any reason therefor. Information relating to tender is available on our website [www.rbi.org.in](http://www.rbi.org.in). Prescribed tender form and terms and conditions can also be obtained from Issue Department at Jaipur.

(D.K. Meena)  
General Manager

**APPLICATION TO RESERVE BANK OF INDIA, JAIPUR FOR SUPPLY OF CLOSED TRUCKS/CONTAINERS ON REMITTANCE DUTY**

**1. Details of Applicant:**

1. Name of the Transport Company/ firm and its Proprietor	
2. Registered Address	
3. PAN No. (Attach copy)	
4. Telephone/ Mobile Number	
5. Fax Number	
6. Name & Address of the banker/s With Type of A/c, A/c No. & IFSC Code No. or attach a copy of cancelled cheque	(a) Type of A/c _____ (b) A/c No. _____ (c) IFSC Code No. _____ (d) Name and Add of Bank _____

**2. Details of trucks/containers owned by the applicant for use in remittance of notes:**

	Make	Year	Capacity (in tonnes)	Registration No.	Permit No. (National/State)
1.					
2.					
3.					
4.					
5.					

**3. Details of trucks/containers that can be supplied on remittance duty:**

S.N.	Container Size				No. of containers
	Height(feet)	Width(feet)	Length(feet)	Capacity (Tonnes)	
				9MT/12MT/16MT	

**4. Details of the institutions with which similar contracts have been entered in to, if any:**

Name of the institution	Address and Telephone No.	Period of Contract

**5. Transport rates per Kilo meter to be charged:**

No. of containers	Charges per Km.		
Capacity	Within Rajasthan (Jaipur Nagar Nigam area.)	Within Rajasthan (other than Jaipur Nagar Nigam area. )	Outside Rajasthan
9 MT			
12MT			
16MT			

(a) Payment will be made for two way journey on the shortest route.

(b) No detention charges will be paid.

(c) Rates quoted above is inclusive of Toll charges, Taxes, parking expenses etc.

6. Facility for tracking movement while on Remittance Duty :

7. Whether Tenderer has ever been black listed by RBI/Central/State Govt. departments ---- Yes/No

8. Any other related information :

9. Payment Order / DD No. date & name of the issuing Bank :

For Rs. -----Earnest Money.

Date:

Signature

(With rubber stamp/seal of the firm/company)

**Enclosures: -**

1. Payment Order/DD No.
2. Terms and conditions unconditionally accepted by the applicant with signature thereon along with a copy of the Board of Director's Power of Attorney empowering the applicant to sign such document/s on behalf of the company /firm.
3. Photo copies of RTO Registration of Trucks/Containers.
4. Copy of latest audited Balance Sheet of the firm.
5. Copy of Satisfactory Performance Certificate from each of the institutions with whom the Company has entered into similar contractual arrangements along with such institutions (including contract details).

**Terms and General Conditions for filling up Tender form for Providing closed trucks / containers TO RESERVE BANK OF INDIA, JAIPUR on remittance duty**

1. The prescribed Tender Form/s duly filled in two copies, addressed to the Regional Director, Reserve Bank of India, Issue Department, Jaipur, may be sent in a sealed cover superscribed as "Tender for contract for supply of closed trucks / metallic containers" in such a way so as to reach by 2.30 pm on 18 August 2017 in Issue Department, I Floor of RBI building, near Ram Bag crossing, Jaipur 302004. The tenderer should put his/her full signatures on each copy of document forming part of the tender and clearly mention original and second copy.
2. No tender under any circumstances shall be accepted after 2.30 pm of 18 August 2017.
3. (i) Tenders will be opened at 3.30 pm on August 22, 2017 by the Regional Director or his authorized official in this regard in the presence of tenderers or their authorized representative.  
(ii) Only the prescribed tender forms be used for quoting rates.
4. (i) Tender forms should be filled either in English or Hindi.  
(ii) In the prescribed column rates should be written in figures and in words. Cutting of any type should be authenticated, over writing is not allowed. If any of the terms and conditions is not complied with the RBI reserves the right to reject the tender. No change in any regard would be allowed after opening of the tender.  
(iii) The person or persons submitting tender should sign on each document of the tender in acknowledgement of terms and conditions.  
(iv) Tender submitted in firms' name should be signed by all the partners or anyone who is authorized in this regard, otherwise this tender will be rejected.
5. The Reserve Bank reserves the right to reject any or all tenders in part or complete without assigning any reason and also it is not bound to accept the lowest or any bid.
6. Interested parties should enclose a demand draft of Rs.1,00,000/- drawn on any scheduled bank as the Earnest Money. The draft payable at Jaipur should be drawn in favour of "The Reserve Bank of India, Jaipur". The earnest money of unsuccessful tenderers would be returned without interest.
7. The earnest money of successful tenderer would be retained as security till smooth completion of tender. No interest will be paid on this amount.
8. (i) Successful tenderer shall be bound by the terms and conditions of the tender. Immediately after receipt of communication regarding the acceptance of the bid from the Bank, successful bidder shall submit a signed draft agreement for the rates valid up to March 31, 2018. However, written consent issued by the Bank to the successful bidder would be a binding contract between the Bank and successful bidder irrespective of the fact whether the formal agreement is executed or not.  
(ii) Nature of work: Boxes containing fresh / soiled notes will be loaded / unloaded under

the police escort in supervision of bank representatives in / from the trucks provided by the tenderer. Loaded trucks will move under police escort in supervision of bank representatives to the designated branches of RBI / currency chests of banks. The calculation of distance travelled will be based on the opening and closing meter reading noted by the Reserve Bank official. The distance of return journey by empty truck will be the shortest route and in case of any dispute it will be based on the google map and the bills would be settled accordingly. The remittance order issued by the Reserve Bank would indicate the type / capacity of the truck / container to be used and names of designated currency chests with address.

9. As per the terms and conditions of the contract any compensation or any amount paid to the employee of the tenderer would be adjusted against the security deposit. If the security amount is insufficient than the tenderer would deposit the balance amount within 10 days.

10. Tenderer cannot transfer the contract and he cannot lease out any part of the contract without written permission of the Reserve Bank of India. If any violation of this condition is observed/ found the Reserve Bank reserves the right to issue a notice for cancellation of the contract, without evoking the existing options available under the law and the security deposit kept with the Bank would be forfeited.

11. The successful tenderer would submit the personal details of drivers of the vehicles deployed in the Bank's services. Personal details would include: name, father's name, date of birth, residential address, phone / mobile no, photo, photo copy of driving license. In case of any change in future, the tenderer would intimate the Bank immediately. The successful tenderer will be liable for police verification and criminal activities of the employees employed.

12. The successful tenderer would submit the copy of registration, insurance and fitness certificate of the vehicles used in remittance duty.

13. The applicant should be financially sound and have a bank account with any scheduled bank. The account number, type of account and the name of the bank should be intimated.

14. The tenderer should give the names and addresses of the institutes with which he / she had entered in such types of contract in the past. Details of the services / contract period should also be given.

15. The terms and conditions of the contract would be for six months from October 01, 2017 to March 31, 2018. This can be renewed on the existing terms and conditions at the option of the Bank with the consent of the tenderer for further period of one year which can be extended to one more year but cannot exceed three years.

16. In case of breakdown of the vehicle inadvertently on the way, the tenderer would make

alternate arrangements immediately at his own cost and responsibility so that the remittance of treasure is not delayed. The Reserve Bank would not bear any extra expenses incurred on this account.

17. The tenderer would have to comply with the instructions given by the Bank for smooth implementing of the contract.

18. The persons submitting the tender form on behalf of the company/firm should submit the authenticated copy of the authorization letter in this behalf. This should be enclosed with the tender application form.

19. The successful tenderer would have to enter into a contract with The Reserve Bank of India, Jaipur. The language of contract would be Hindi and English. In case of any dispute the Legal jurisdiction would be Jaipur. In addition to other things, the contract would also include the terms of cancellation / renewal, force arbitration, settlement of dispute, the reporting time of vehicle, code of secrecy by the contractor and its staff, code of conduct by the driver etc.

20. More than one contract can be entered into within the terms and conditions of the tender document for the specified purpose.

21. The tenderer would submit the bill for the work done during a month by the end of first week of following month. The payment of bill will be made by transfer to the bank account as per the details submitted through NEFT after deducting Income Tax etc. at source.

I / We hereby declare that I / We have read and understood the aforesaid terms and conditions.

Date:

Signature.....

Name.....

Address.....

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Witness Signature:.....

Name:.....

Address:.....

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Date: